



Supervising the Course in "The Optometry Team"

(FOR THE OTOMETRIST)

Check Your Progress Pages

The Optometry Team includes review pages that are titled *Check Your Progress*.

When completed by staff members who are working their way through the book, they form a course that will make them more competent and productive in their work.

Before a Book is Given to Staff

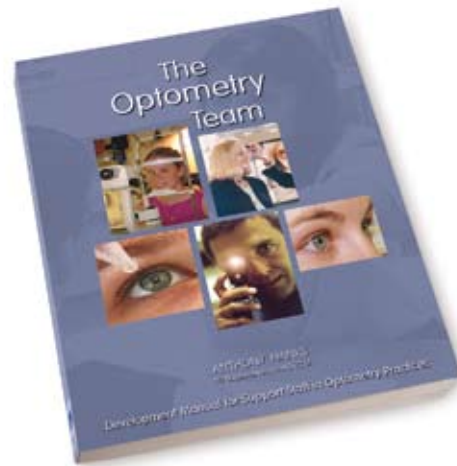
The answers to the *Check Your Progress* are summarised on a page in the back of *The Optometry Team*. As the supervising optometrist **you should remove 2 pages** before giving a book to a new staff member:

- *Checking Progress With This Course*
- *Checking Progress: Answers*

Document: 00303

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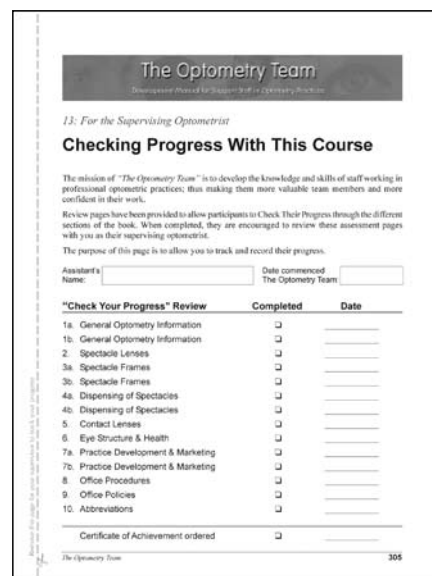
Author: Anthony Hanks, OD



Both these pages are perforated so that they can be removed without damaging the binding.

Monitoring Progress

As each *Check Your Progress* page is completed it should be checked by the supervising optometrist. Discuss any questions that the staff member may have and record each completed module on the page for this purpose:



On Completion

To recognise successful completion of the course in *The Optometry Team*, a personal framed certificate is available by returning a form in the back of the book.



Staff achievement can also be recognised with a certification badge to be worn at work. This beautiful enamelled badge also gives patients confidence that education and training are valued in this practice.



Badges have a magnetic back and can be ordered from the publisher's website: www.hanks.optom.com.au.